

Dear Neighbors,

We hope this message finds you well. Below are the available options for checking your account and paying your Valencia Park HOA fees. Additionally, homeowners can use the portal <https://amtec.cincwebaxis.com/> to check their account balances and make payments.

Please note you will need your HOA account number, which Darrell Passigue – Ameritech Staff Accountant, can provide to you via email upon your request. For assistance with registration, checking your balance, or accessing the portal, please contact **Darrell Passigue at dpassigue@ameritechmail.com**.

Thank you from your HOA board of directors.

Option 1: ACH Payment

To set up ACH payments (autopayment), please request Darrell Passigue at dpassigue@ameritechmail.com to email you the ACH authorization form, complete and email back to Darrell. This convenient option ensures automatic payments.

Option 2: Check or Money Order

You may mail your payment by check or money order. Please ensure the following:

Make the payment payable to VALENCIA PARK. Mail it to:

**VALENCIA PARK HOA
c/o Ameri-Tech Community Management
PO Box 20848
Tampa, FL 33622**

Option 3: Online Payment & Account Access

Homeowners can check their account balances and make payments online through the community portal:

 <https://amtec.cincwebaxis.com/>

Note: Portal registration may take 24-48 hours for approval.

Craig Williams

Valencia Park Homeowners Association
Treasurer