

Valencia Park Board Meeting on the 8<sup>th</sup> of February 2020, at the Clubhouse Meeting Room.

1. The meeting was called to order at 12:58 PM.
2. The minutes of the last meeting were read. A. Pardue moved, seconded by K. Weige and it was unanimously carried that the minutes from January 21, 2020, be accepted as read.
3. The Treasurer's Report was presented by S. Caverno. A motion was made by A. Pardue moved, seconded by K. Weige and unanimously carried that the report be accepted as read.
4. The offer concerning S. Maran's offer to take the minutes was presented. A. Pardue made a motion to have S. Maran to be the recording secretary for the board meeting. There was a short discussion and a motion was made by K. Weige and seconded by S. Caverno. It was unanimously carried that the Board Minutes be recorded by S. Maran, a non-board member.

#### **OLD BUSINESS:**

1. RECOGNITION OF PREVIOUS BOARD MEMBERS  
A. Kennedy and A. New were recognized for their years of service to the Valencia Park and Cedar Grove HOAs, and were presented with plaques and small tokens of our appreciation for their service.
2. DELIQUENTS  
A. Pardue confirmed that there is a process in place and it will be followed to hopefully collect all the delinquent fees.

#### **ARCHITECTURAL COMMITTEE:**

1. POOL FENCES  
R. Maran could not be present today. All bids for the fences are over \$500. A. Pardue quoted R. Maran as saying that all companies are reliable and it is up to the board to decide on which one to go with. Fence discussion tabled until next meeting to allow the board members to review the bids from the vendors.
2. RODENTS  
3 bids have been presented from 3 different companies. The only remaining issue is in the clubhouse building. The following companies have given bids: Rick's Rodents, Truly Nolan and Anti-Peso Bug Killers. After a discussion, A. Pardue moved, seconded by K. Weige and unanimously carried that Truly Nolen should be the company to treat the premises.
3. POOL RENOVATIONS  
3 bids have been presented to the board and they are waiting on a 4<sup>th</sup> to reply, but haven't heard back from Phil from Ameri-Tech if this 4<sup>th</sup> company will bid. A. Pardue requested a special board meeting before the next meeting. Pool Works will also be contacted to submit a bid. Skinny Dip could not be contacted as the phone number and website were not current. There was clarification from A. Kennedy that Phil from Ameri-Tech was hired to give pros and cons and high-level guidance. A. Pardue noted the companies that did return the questions, and will forward those to the other directors so an informed decision can be made at a special board meeting. The date will be posted at a later time.

#### **OPEN FORUM:**

During the open forum there was a discussion concerning landlords, code violations, and how to make the community better. There was a discussion about possible background checks on renters including the question of whether this could be part of the bylaws or be passed at a board meeting. The lawyers will be consulted on how to proceed on this issue. Concerns were raised about stray animals and hoarders/cats/rats.

## **NEW BUSINESS:**

### **1. OFFICE MANAGER POSITION**

A. Pardue stated that an email was sent to the previous office manager in accordance to the motion passed at the last board meeting. There has not been any type of communication, so A Pardue made a motion to hire S. Maran to be the office manager, effective immediately. The motion was seconded by K. Weige and unanimously carried that S. Maran be hired as Office Manager.

### **2. OFFICE HOURS**

A. Pardue presented office hours modifications

Monday 6pm-8pm (Winter Hours 4:30-6:30pm until April 1st), Wednesday 1:30pm-3:30pm, and Saturday 11:30am-1:30pm

A. Pardue moved, seconded by S. Kennedy and unanimously carried to approve the new office hours. Included with this position, the meeting notices will be updated on the bulletin board by the office manager.

### **3. SIGN RENOVATIONS**

S. Maran created several graphic designs for review by the meeting. The attendees at the meeting came to agreement on preferences for Valencia Park Sign Design #9 and Cedar Grove Logo Design #1. These designs will be used to brand the neighborhood on signs, letterhead, and business cards.

### **4. BEAUTIFICATION**

Attendees suggested having home of the month/quarter signs for each street or HOA including potential recognition for holiday decoration or street with the most holiday spirit. A. Pardue to ask Ameri-Tech to see if there can be a line of the budget dedicated to a reward for winners of the contest.

### **5. ILLEGAL DUMPING**

A discussion concerning this matter was held and will be investigated further.

### **6. SECURITY CAMERAS**

The need for cameras was discussed again. It had been previously moved that security cameras be purchased for both pools. There was a discussion of various types of security cameras. Price quotes will be brought to the next meeting.

### **7. BLOCK PARTY**

The grant for the block party has been submitted and A. Kennedy will help with this committee. There was a discussion of having food trucks at the party, where the community can purchase items and then have drinks, cookies, chips, etc. provided by the HOA. Volunteers were asked to help with the set up on March 28th.

### **8. INTERNET/PHONE**

A. Pardue presented a quote from Spectrum for phone and internet. S. Maran to call WOW and Frontier to get quotes for the internet. There was a discussion about potentially not having a landline, and instead having a google voice number.

### **9. ANIMAL CONTROL**

S. Maran will contact animal control to see what the cost would be for traps for feral cats and raccoons

### **10. NEXT MEETING SCHEDULED**

Next HOA Board Meeting scheduled for Saturday 3/21/2020 at 1 pm.

Meeting adjourned at 2:31pm by A Pardue.